

## APPLICATION FOR AFFORDABLE HOUSING

**Date:** \_\_\_\_\_  
**Applicant Name:** \_\_\_\_\_  
**Current Address:** \_\_\_\_\_  
**Business Hours Ph Number:** \_\_\_\_\_

***\*\*\*Applications that do not have the requested information will be returned to the applicant and will not be assessed.***

### INCOME

- If you, are employed casually you must enclose 4 weeks of recent pay slips.
- If you, are employed full/part time you must enclose 2 weeks of recent pay slips.
- If you receive any other type of income, you must attach documents that give current details of the type of payment and the amount received. Other types of income include interest from investments and income from being self employed.
- If you receive any payment from overseas, you must enclose a current Income Statement
- If you receive any payment from Centrelink, you must enclose a current income statement (dated within the last fortnight)

### DOCUMENTATION REQUIRED

- Housing references from previous accommodation
- Support letters from referral agencies
- Medical letters indicating any disability or serious health problems

### PLEASE NOTE

All information provided to EAH is **PRIVATE & CONFIDENTIAL** and is needed to assess the applicant eligibility and suitability for an affordable housing

The purpose of this form is to identify prospective tenants. It does not constitute any agreement by EAH to provide housing services.

Please answer all the questions in as much detail as possible. If you need more room for an answer, please use the space at the end of this form. What you say on this form will be used to make our first assessment of your application.

Please attach any supporting letters or documents. You may also be asked to provide further detail at a later stage.

Please remember to sign and date the declaration at the end of this form.

Completed Application forms are to be sent to:

**Ethan Affordable Housing  
Level 1, 297 Canterbury Road  
CANTERBURY VIC 3126**

To be eligible for a tenancy with EAH you must firstly meet the following requirements:

	<b>Annual Income Limit for initial Tenant eligibility</b>	<b>Upper Income Limit for maintaining Tenant eligibility</b>
Single person with no children	\$40,501	\$50,626
Couples Couples with one (1) child Sole parents with up to one (1) child	\$55,991	\$69,989
Couples Sole parents with two (2) children	\$69,423	\$86,779
Couples Sole parents with three (3) or more children	\$82,855	\$103,569

**1. APPLICANT DETAILS:**

**Name:** \_\_\_\_\_

**Current Address:** \_\_\_\_\_

**Current Ph Number:** \_\_\_\_\_

**Mobile Ph Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Gender:** Male  Female

**2. CURRENT HOUSING:**

- Private Rental
- Emergency Accommodation
- Transitional Housing
- Public Housing
- Street / Car
- Rooming House
- Family / Friends
- Private Hotel
- Hospital/rehab unit
- Supported Residential Service
- Prison/detention centre
- Refuge or hostel
- Other

Please Specify

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Length of stay at current address:**

**Reason you need or want to leave current accommodation:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**How many bedrooms do you need?**

**Please circle one:**

1            2            3            4            5+

**What type of housing do you want?**

- No preference
- House
- Unit-ground floor
- Unit- above ground floor
- Other, please specify

\_\_\_\_\_

If you or a member of your household has any disability or serious health problems, please explain how this affects your housing needs (e.g. unable to manage stairs, need modifications)

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If you have any other needs or preference for the type, layout, facilities or location of your housing please give details (e.g. whether you need access to public transport, want outdoor space, or a garden, feel safer in a security unit etc.)

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**Do you own a vehicle?**      Yes / No

**Do you have any pets?**      Yes / No

**3. FINANCIAL INFORMATION**

Please tick one or more of the following boxes in order to allow EAH to determine your eligibility based on gross household income. This is the income before tax. You may be requested to provide a current income statement on your household's gross income.

Centrelink CRN Number

- Centrelink: New Start Allowance
- Centrelink: Youth Allowance
- Centrelink: Disability
- Centrelink: Parenting Payment Single
- Centrelink: Family Tax A & B
- Austudy
- Salary/Wages
- Overseas Pension
- Superannuation
- Other: Please specify

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**4. ASSETS**

Do you own (or have an interest in) residential property?

Yes / No

Do you have assets that give you an income?  
i.e Investments, savings etc

Yes / No

If yes, please give brief details:

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**5. YOUR CONNECTION WITH THE LOCAL AREA**

Do you have links with the local area?

Yes / No

Go to part 6

If yes, please tick the appropriate boxes the reason/s how:

Yes / No

- Where you used to live
- Social connections
- Doctors/Medical connections
- Education /schooling connections
- Family/Friends connections
- Other

Please use the space below to tell us anything else about your links to the local area:

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**6. OTHER INFORMATION**

Please use the space below to tell us anything else about your housing needs which may help us assess your application form for housing:

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**APPLICANT  
DECLARATION**

To the best of my knowledge, the information I have given on this form is true and correct.

Signed: \_\_\_\_\_  
Date: \_\_\_\_\_  
Name: \_\_\_\_\_

*Admin Use Only*

*Date Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_*

*Date Application Processed: \_\_\_\_/\_\_\_\_/\_\_\_\_*